

SNSA Board Meeting - Minutes - November 16, 2020

Meeting started at 6:02 PM

Present: Andy Anderson, Ben Mandel, Colin Quinn-Hurst, Dave Yadon, Jason Halloran, Liz Addis, Matt Halloran, Susan Engel, Libby Schoedel,

Guests: Diana Dupuis & Lara Gricar - Washington State Parks, Trevor & Dee Finchcamp

Action Items Summary:

- Send Lara Gricar contact board and committee emails for routing different requests, Andy to provide
- Parks needs an updated operating plan for this year, referencing specific updates from the agreement.
- Lara to follow up directly with an email documenting plans for programs this season.
- Arrange a pre-season meeting with Parks and the grooming committee to address questions such as reflector locations and trail priority.
 - Form a board subcommittee to address pre-season grooming questions and bring proposals back to the Grooming Committee.
- Announce that we have met the \$18k fundraising goal for the snowmobile, adding that there are still some things to be paid for throughout the year for maintenance.
- Send out a letter of thanks to Spokane Winter Knights snowmobile club. Send a thank-you to Tim Ray for getting down the old machine, locking up equipment, and driving to Seattle/Woodinville to pick up the new machine. Board to send Trevor digitized signatures for this and for using going forward.
- Reach out to people to do nominations for Gary Silver award.
- Colin to check on status of JNQ fundraising and find out how BOD can assist.
- Reach out to people to do nominations for Gary Silver award.
- For thank-you cards, all board members should send a photo and digital signature to Trevor and Dee so they can design a digital form letter. Could put the form letter inside the nice cards with Dave's watercolors.
- Define standards for being a listed sponsor on the website, and update website.

Minutes

1. Approve last meetings minutes
 - a. Motion, approved
2. Parks Update

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- a. Buy snow park passes early, will also be able to purchase from the automated machine
 - b. **Action Item:** Lara will need contact emails for different requests, Andy to provide
 - c. Important not to stay in the lodge with COVID. Okay to get warm, but that is it. There will be communications coming out about this later this week, and information about warming huts will be included.
 - d. Will post signs: if you need a place to get warm, if you need it, then use it quickly so that other people can use the structure. Need to be wearing masks and social distancing. Will essentially be on the honor system. Ski patrol interested in helping educate about rules and regulations. Still figuring out what this means for Parks.
 - e. Grooming phone line will no longer be available this season.
 - f. All events through December 14 are canceled.
 - g. Tim Ray not planning on having Langlauf. Not planning to have Souper Bowl, may have a virtual event.
 - h. **Action Item:** Need updated operating plan for this year. Have some specific updates to reference in the agreement.
 - i. Nordic Kids - Quick Update: Limit to 5 per coach, limit it to the sign-up by weekend and limiting number of sessions to 3 in the morning and 3 in the afternoon. With T-Team and Race Team, limiting to 5 people per coach.
 - j. **Action Item:** Lara to follow up directly with an email on documenting plans for programs this season.
 - k. Do not currently have a defined emergency grooming process. In case grooming machines go down, or in case assistance is needed from SNSA
 - l. Parks can supply the fuel for the snowmobile, will need to work out details of fueling process. Parks can use the snowmobile for emergency and search and rescue purposes or emergency grooming purposes. Will address this in the operating plan.
 - m. **Action Item:** Parks would like to have a pre-season meeting with the grooming committee and discuss topics like double-tracks, when and where to set double tracks, and where to place reflectors in the trees. Would like to revisit priorities of the trails.
 - n. **Action Item:** Form a board subcommittee to address these questions and bring proposals back to the Grooming Committee.
 - o. Will be hiring groomer as soon as possible to get them on board for the season.
3. Review Financials – Liz/Libby
- a. Fundraising has brought in a lot. Donations designated for groomer have come in around \$16k+ through both online and checks. Foundation donations amount to \$12k+ including membership.
 - b. Registrations for Nordic Kids, T-Team and Race Team will all be going up this week.

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- c. Regarding snowmobile campaign: snowmobile has been paid for, at \$14,175, but will require other accessories, like wiring for the ginzu attachment. About \$700 more needs to be spent for things like a chainsaw holder, a winch, etc.
 - d. Have already paid out the \$4,000 for excavator for summer trail maintenance.
 - e. **Action Item:** Announce that we have met the \$18k fundraising goal for the snowmobile, adding that there are still some things to be paid for throughout the year for maintenance.
 - f. Have turned on WiFi starting October 31, will continue to pay for this.
 - g. Received \$2k donation from MultiCare for JNQ.
4. Grooming/Trail clearing – Dave
- a. New Snowmobile - Paid for and Tim Ray planning to go pick up the machine next week, will submit mileage per diem for that trip. Will sell old machine and give that money back to the Washington Resource Conservation Office that funded the original purchase through a grant.
 - b. **Action Item:** Send out a letter of thanks to Spokane Winter Knights snowmobile club. Send a thank-you to Tim Ray for getting down the old machine, locking up equipment, and driving to Seattle/Woodinville to pick up the new machine. Board to send Trevor digitized signatures for this and for using going forward.
5. Race / Transition / Cross team – Ben
- a. George is working with Race Team, has submitted request for reimbursement for waxes and requests approval to spend additional sum on new non-fluoro brushes and non-fluoro waxes, amounting to ~\$800 total.
 - b. Corinne is on-board as Race Team Assistant Coach.
 - c. Ted is working with T-Team members and will put out an email announcement to encourage registration. Chris Lambiotte to work with T-Team as a volunteer. Andy will send contract to Ted to sign in same format as last year.
 - d. Cross Team - No cross team as of now.
 - e. A&W Window Cleaning offered to store the Race Team van for free this winter, and will want to acknowledge them.
 - f. In the future, may want to coordinate Programs announcements to include all programs ---- Nordic Kids, T-Team and Race Team --- in the same advertisement.
6. Nordic Kids/Rangers – Matt
- a. Almost full, only class that isn't full is the Advanced morning class.
 - b. Would like approval to purchase hats and t-shirts for people who sign up for programs. May need to offer hats and t-shirts as rewards for donations. Have an opportunity for ski-specific branded gear through Mt. Borah. **Approved**
7. Adaptive / Skijor – Susan

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- a. Kate Burns setting up lessons for Skijor. Susan finding out status of Adaptive from Robin Redman.
8. Adult Lessons and Events
 - a. No changes reported. Canceled events in December and Souper Bowl, Winterfest and Loppet. Hanging on to JNQ if it can happen.
 - b. **Action Item:** Colin to find out status of JNQ fundraising from Mike Burns and how BOD can assist.
9. Gary Silver
 - a. **Action Item:** Reach out to people to do nominations for Gary Silver award.
 - b. Skiathon would be self-operating, run mostly by Trevor and Dee. Would be good to launch with the announcement of Gary Silver award after programs are launched.
 - c. **Action Item:** For thank-you cards, all board members should send a photo and digital signature to Trevor and Dee so they can design a digital form letter. Could put the form letter inside the nice cards with Dave's watercolors.
10. Ramble Raven Gear Store - If we could put a link to their site on our website. Previously-owned ski retailers.
 - a. Discussion regarding qualification to add sponsors to the website
 - b. **Action Item:** Define standards for being a listed sponsor on the website, and update website accordingly.
11. Donation Button on Facebook - Could add this to our facebook page. SNSA would apply to Facebook, and they would collect donations and then deliver a check without taking a percentage. **Approved.**

Meeting adjourned at 7:40

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Addendum via Online Voting November 25 and December 8:

- The board has agreed to Cancel the Rangers program this year.
- The board has agreed to Cancel the Loppet event this year.
- The board has approved the purchase of a pull behind sled and 2 helmets for the new snowmobile.